



State of New Jersey

OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF STATE POLICE
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Governor

SHEILA Y. OLIVER
Lt. Governor

ANDREW J. BRUCK
Acting Attorney General

PATRICK J. CALLAHAN
Colonel

September 17, 2021
NOTICE OF JOB VACANCY
#ADMIN 12-21S

An opportunity currently exists within the Department of Law and Public Safety, Division of State Police, for State employees with permanent status who meet the requirements listed below:

TITLE: Storekeeper 1
SALARY: \$37,482.59- \$52,387.85
LOCATION: Division of State Police
Administration Section
Facility and Asset Control Bureau
Maintenance Unit
Division Headquarters
West Trenton, NJ 08628

NUMBER OF VACANCIES: One (1)

DUTIES: Under the close supervision of a supervisory official in a state department, institution, or agency or a local jurisdiction, assists higher level Storekeepers in receiving, storing, keeping inventory, and issuing supplies, parts, materials, and equipment; performs other tasks related to organizing the storeroom; does other related work as required.

REQUIREMENTS

EXPERIENCE: One (1) year of experience in work involving receiving, storing, safeguarding, and recording parts, materials, equipment, and supplies of varied types in an organized storeroom.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

RESUME NOTE: Eligibility determinations will be based upon information presented in the resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

If interested, please send a cover letter indicating job vacancy number and a current resume before the closing date of September 30, 2021 to:

NJSPPresumes@njsp.org

-OR-

*Lavonda Wright, Manager I
Division of State Police
Office of Human Resources
PO Box 7068
W. Trenton, NJ 08628-0068*

The New Jersey Division of State Police is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply. The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011 Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.



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